



Successor Solar Incentive (SuSI) Program Administratively Determined Incentive (ADI) Program's Remote Net Metering (RNM) Solar Facilities ADI Initial Registration Checklist

The Administratively Determined Incentive (ADI) Program provides incentives to eligible remote net metering solar facilities. Pursuant to P.L. 2012, c. 24; public entities located within the same EDC service territory may be certified as receiving customers for remote net metering generating capacity. Project representative may allocate credits to receiving customers consistent with their Remote Net Metering application that was submitted to NJBPU staff and EDC. A solar energy project may have a capacity up to the total aggregate usage of the electric public utility accounts for the receiving customers.

Definitions:

- **Project Representative:** A representative Point of Contact responsible for submitting the RNM application and interconnection Part 1 to the EDC, for providing the allocations and any changes to those allocations moving forward, and for submitting RNM registration and all required documentation. A Project Representative can be from the public entity or a solar developer.
- **Receiving Customers:** Entities designated to receive credits must be public entities located in the same EDC territory as the solar facility.
- **Receiving Accounts:** Customer accounts that are credited by the EDC for a portion of the generation of an RNM solar facility. The aggregate total usage of these accounts during the previous 12 months will determine the maximum size of the solar facility.

For Energy Year 2025 (June 1, 2024-May 31, 2025), the Remote Net Metering component of the ADI Program opens with a capacity block of 50 MW (dc). The RNM registration online portal will open to new registrations on February 17, 2025, at 12:01 AM EST. The registration online portal will be open for 10 business days from the date of launch. On Day-11, March 4, 2025, at 12:01 AM EST the portal will close to new registrations. All registrations submitted will be reviewed for completeness on a first come, first serve basis. After all registrations have been reviewed the registration online portal will re-open. **The registration online portal will not re-open if the capacity block has been fully subscribed.** Registrations that are remaining after the capacity block is full, will be rejected. There will not be a waiting list in the queue for RNM registrations.

Solar facilities that participate under the Remote Net Metering component of the ADI Program will be eligible for the same high SREC-II value as solar facilities that participate in the Community Solar Energy Program (CSEP) and will not be eligible to receive the ADI public adder.

Remote Net Metering solar facilities cannot exceed 5 MW (dc) in size.



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This checklist provides a list of the requirements for submitting an Initial Remote Net Metering Registration Package in the ADI Program.

For a RNM registration packet to be deemed complete and conditionally accepted in the ADI Program, the following requirements must be satisfied. All applications must be submitted in the registration online portal.

- A completed **RNM Registration Certification Form** with all the appropriate signatures. **All sections must be completed** and should match the information submitted in the online portal. If using electronic signatures, upload the Certificate of Completion or signature Verification Sheet.
- A **Site Plan certified by a licensed professional engineer** that includes all features that may affect performance and construction of the solar facility. The site map must clearly indicate the location of the generator(s), batteries (if any), lockable disconnect switch (unless otherwise approved by the electric utility, the disconnect switch shall be installed at the electric utility meter location) and point of connection with the utility system. Equipment information, system size, installation address and the solar installer's company name must be included on the site map.
- A copy of executed **Remote Net Metering Application** that was submitted to the utility and NJBPU staff. **Public Entity Certification Letter** must accompany the RNM application- A letter on official stationery of the public entity under signature of a bona fide officer, elected official, or employee attesting to public entity. "Public Entity" is defined as a customer that is a state entity, school district, county, county agency, county authority, municipality, municipal agency, municipal authority, New Jersey public college, or New Jersey public university.
- Part 1 Interconnection Application and Conditional Approval to Install** – Written authorization from the EDC providing conditional approval to install.
- A **Letter of Intent** -A legally binding document that provides reasonable assurance that the solar facility will be constructed.
- For systems 1 MW (dc) or larger a Milestone Reporting Form**– This form is required to be submitted with the initial RNM Registration packet and quarterly thereafter until the Final As-Built packet is submitted. Quarterly reports must be submitted to the ADI Processing Team



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within two weeks of the quarter ending on March 31, June 30, September 30 and December 31. Quarterly reports can be submitted via email to njreinfo@njcleanenergy.com. If using electronic signatures, upload the Certificate of Completion or signature verification sheet.

- For solar facilities on a contaminated site or landfill, a completed **NJ Department of Environmental Protection Permit Readiness Checklist**. This standard form can be found on the NJ Clean Energy website.

- For solar facilities on a contaminated site or landfill, a completed **Contaminated Site and Landfill Eligibility Verification Form**. This Verification Form is required to be submitted with NJDEP sign off for the solar facility to be issued a RNM conditional acceptance letter. RNM registration packages that are submitted with a Verification Form that have not yet been executed by a NJDEP representative will receive a *Pending Verification Acceptance* Letter. When the executed Verification form has been issued and uploaded in the registration online portal, a conditional acceptance letter will be issued. The 24- month commitment for the registration will begin on the date NJDEP signed the Verification Form.

Siting Requirements:

The solar systems can be located on property owned, licensed or leased by a public entity or on any suitable private property.

Remote Net Metering solar facilities are prohibited from being installed on the following site types:

- 1) Land preserved under the Green Acres Program
- 2) Land designated as freshwater wetlands as defined pursuant to P.L.1987, c.156 (C.13:9B-1 et seq.), or coastal wetlands as defined pursuant to P.L.1970, c.272 (C.13:9A-1 et seq.)
- 3) Forested lands, as defined by the board in consultation with the Department of Environmental Protection
- 4) Prime agricultural soils and soils of Statewide importance, as identified by the United States Department of Agriculture's Natural Resources Conservation Service, which are located in Agricultural Development Areas certified by the State Agricultural Development Committee
- 5) Preservation area of the pinelands area and land designated as forest area within the pineland's comprehensive management plan

Once a complete RNM Registration is reviewed and deemed complete, an acceptance letter will be issued to all parties listed on the RNM Registration Certification Form. The letter of conditional acceptance will certify that once the system is installed and all program requirements have been



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satisfied, the system may be eligible to generate SREC-IIs in accordance with the State's Renewable Portfolio Standard rules. Once the installation is complete, a Post Construction Certification (Final As-Built) packet is required to be submitted with permission to operate issued by EDC on or before the project's expiration date noted in the acceptance letter. The Post Construction Certification Checklist can be found at njcleanenergy.com. All RNM installations will be required to be inspected by the ADI Program Inspector.

Solar facilities are prohibited from "Commencing Construction," (defined as obtaining permission to operate or PTO), prior to receipt of acceptance into the ADI program and after the expiration date noted in the conditional acceptance letter. Solar facilities that obtain PTO prior to the issuance of the acceptance letter or after the expiration date will be required to petition the Board for eligibility in the ADI Program.

Remote Net Metering Capacity Block

RNM registrations will be accepted until the capacity allocated for the capacity block is fully subscribed. When the capacity block is reached, the RNM registration portal will stop accepting new registrations. Capacity blocks will be set annually by the Board.

A capacity block is defined as being fully subscribed when the last registration Accepted in the RNM registration online portal causes the total capacity of all registrations to exceed the capacity allocated for the capacity block. Registrations will be reviewed on a first-come, first-served basis and the capacity for each registration under the status of Accepted or Accepted Pending Verification will be counted toward the capacity block.

Interconnection and Authorization to Energize Requirements

Issuance of a conditional acceptance letter does not constitute a determination of eligibility to interconnect the project to the distribution system in New Jersey. Solar project owners or their developers must follow the interconnection process required by New Jersey law at **N.J.A.C. 14:8-1** through **14:8-5.9** and facilitated by their Electric Distribution Company (EDC).

Increases and Decreases to System Size

RNM solar facilities can increase up to 20 percent or 25 kW (dc), whichever is smaller from the system size submitted in the original RNM registration. Systems that are increased more than the 20 percent or 25 kW, whichever is smaller will be required to submit a petition to the NJBPU Board Secretary to request a waiver to this rule. A RNM solar facility cannot increase the system's capacity that would expand the project beyond 5 MW (dc).

Extensions

The ADI Program allows for one 6-month extension. Extension requests must be submitted in the registration online portal on or before the expiration date noted in the acceptance letter. The Extension



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policy and a checklist with requirements can be found at [RNM Extension Policy](#).

Co-Locating Solar Systems

Co-location is not permitted for RNM solar facilities, unless the Board grants a waiver to a petition **N.J.A.C. 14:8-11.4(f)**. Co-location is defined as siting two or more SuSI-eligible solar facilities on the same property or on contiguous properties such that the individual facilities are eligible for a higher incentive value or different program than they would be if they combined into one single facility. RNM solar facilities located on rooftops on separate buildings and different properties regardless of ownership are not considered co-located. Furthermore, a RNM solar facility and a net metered facility are not deemed co-located if they serve separate customers. If the review of the Post Construction Certification (Final As-Built) packet or project inspection reveal that the registrant failed to disclose co-located solar facilities, the Board may take enforcement action, including but not limited to adjusting the incentive downward by multiplying the aggregated project size by the lowest incentive level among the projects' qualifying market segments.

Co-location is not permitted where a RNM and CSEP project are located on the same or adjacent properties and the combined capacity exceeds 5 MW (dc).

Upon satisfactory completion of all program requirements, the project will be issued a NJ SREC-II Certification Number and instructions on how to register the solar PV generating system at PJM GATS.

Successor Solar Incentive (SuSI) Program
Administratively Determined Incentive (ADI) Program
Remote Net Metering
New Jersey's Clean Energy Program
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